**CDC Program Application**

***All documents must be submitted in a digital format***

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| BUSINESS NAME: |
| APPLICANT NAME: |  |
| RELATIONSHIP OF APPLICANT TO BUSINESS: |  |
| ADDRESS: |
| CITY: | ZIP CODE: |
| EMAIL: | TELEPHONE: |
| INDUSTRY: | DATE BUSINESS ESTABLISHED: |
| FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN): | BUSINESS IS (PLEASE CHECK APPROPRIATE BOX):  INDIVIDUAL CORPORATION PARTNERSHIP OTHER  |
| PRESENT # OF EMPLOYEES: | OWNERSHIP IS (PLEASE CHECK APPROPRIATE BOX): WOMEN MINORITY VETERAN |

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| FUND ALLOCATION (Please describe the use of the funds) |

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| COLLATERAL POSITIONS**:** Describe in detail the collateral being offered to the conventional lender and to the RLF for this project. Include all appraisals and sources for market value estimates. Add rows if necessary. |
| ITEM | VALUE | CREDITOR | LIEN POSITION |
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| DOCUMENTS REQUIRED: 1. Approved Business Plan from the Illinois Small Business Development Center of McLean County at Illinois Wesleyan University
2. JUSTIFICATION FOR PUBLIC FINANCING - Please provide a letter from your participating lender or landlord stating why this project is seeking CDC loan funds.
3. INCOME/CASH FLOW STATEMENTS - Actual/Year-to-Date (3 years past)/or Projected
4. BALANCE SHEET - Business Actual/Year-to-Date (3 years past)/or Projected
5. PERSONAL FINANCE STATEMENT
6. FEDERAL TAX RETURNS - Business and Owners for 3 years past
7. SCHEDULE OF DEBT - Mortgages, loan agreements, promissory notes, lien
8. LEGAL DOCUMENTS - Corporate by laws, partnership agreements, leases

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**This application must be presented by email or other digital transfer to the Bloomington-Normal Economic Development Council for presentation and review by the Community Development Corporation (CDC). This process typically will take approximately two weeks.**

**In the meantime, please direct any questions to Patrick Hoban at the EDC.** **patrick@bnedc.org**